



POSITION DESCRIPTION

Position	Sandgate Kids & Young Families Leader (Part-Time)
Responsible to	Sandgate Campus Pastor and Nexus Kids Pastor
Hours:	12 hours per week

This position includes voluntary commitments consistent with that expected of an engaged member of Nexus Church. The position works in unity with all ministries and departments.

POSITION IN CONTEXT

Nexus Church is a vibrant, multi-generational Christian community that has a dynamic calendar of annual events and special initiatives.

PRIMARY PURPOSE

At Nexus Church, we believe every child should know they are loved by God, and every family should feel seen, supported, and connected. We're looking for a Kids & Young Families Leader who carries that same heart — someone who loves creating spaces where kids can encounter Jesus in real and joyful ways, and where parents feel equipped and encouraged in their journey of faith and family.

KEY OBJECTIVES

- To create a safe, engaging, and Christ-centred environment where children can learn about and experience God's love.
- To develop and equip a volunteer team passionate about discipling children.
- To build strong connections between the church and young families, fostering community, care, and spiritual growth.
- To support parents as the primary faith influencers in their children's lives.



KEY RESPONSIBILITIES

The Church Experience Coordinator will undertake the following key responsibilities within the church:

Children's Ministry Leadership

- Plan, prepare, and lead engaging Sunday Kids Church programs that align with Nexus Church's vision and teaching.
- Ensure all lessons, activities, and media are age-appropriate, creative, and biblically sound.
- Build and lead a passionate volunteer team who love investing in the next generation.
- Co-ordinate volunteer rosters, organise resources, and lead team meetings or training sessions.
- Oversee check-in systems, child safety policies, and compliance with Working With Children checks.

Family Engagement

- Develop initiatives and events that connect young families into the life of the church
- Build relationships with parents, offering pastoral care, encouragement, and practical support.
- Partner with the wider pastoral team to integrate families into community groups and broader church life.

Team Development

- Recruit, train, and empower volunteers to serve effectively in kids and family ministry.
- Model servant leadership and provide ongoing encouragement, feedback, and appreciation.
- Maintain open communication and collaborate with the Nexus staff team
- Attendance at key Nexus Church events, staff meetings, and leadership gatherings as required.

Administration & Planning

- Manage the kids ministry calendar and prepare resources for weekly programs.
- Communicate clearly with parents and volunteers through church platforms.
- Maintain accurate records and ensure ministry spaces are organised, safe, and welcoming.

Spiritual Leadership

- Pray regularly for children, families, and the ministry team.
- Foster a culture of worship, prayer, and spiritual growth within kids and families ministry.
- Be an active part of the Nexus Church Sandgate community, attending services and key events.



ATTRIBUTES

- A personal, growing relationship with Jesus Christ.
- A genuine love for children and families.
- Strong communication and interpersonal skills.
- Organised, reliable, and able to plan ahead.
- Team-oriented with a servant heart.
- Experience working with children or leading in a ministry context (preferred).
- Must hold or be willing to obtain a valid Working With Children Check (Blue Card).

ADDITIONAL REQUIREMENTS

- Be in agreement with the articles of faith documented in the policies of Nexus Church and the Australian Christian Churches United Constitution
- Exemplifies and communicates the Nexus Church values and culture.
- Membership of Nexus Church, or an application for membership within 3 months of commencement within the position
- Be willing to undertake extra tasks that may arise in the day to day needs of Nexus Church

RELATED DOCUMENTS

This position description is a primary document outlining the requirements, nature, function and relationships of the nominated position. It is to be read in conjunction with the following documents (as appropriate):

- the individual's employment contract
- the church's policies and procedures
- ACC volunteers agreement